

## TERMS AND CONDITIONS

---

### **AUTHOR RIGHT TO OWNERSHIP**

The Author agrees to deliver a complete and final manuscript to Amaro Group Publishing within 90 days from the date of entering this agreement. Upon delivery, the Author grants Amaro Group Publishing limited, nonexclusive rights to print, publish, and distribute the Work through various platforms and programs, including but not limited to Amazon and Google. Despite this grant of rights for publication and distribution, Amaro Group Publishing does not acquire any ownership rights over the Work. The Author retains full copyright and ownership of the Work at all times.

### **TERM AND TERMINATION**

The Author has the freedom to engage in other publishing agreements concurrently with this Work. This agreement may be terminated by the Author at any time via written notice (as outlined in the "Notices" section). Upon termination, Amaro Group Publishing will issue a detailed invoice or service proposal outlining the services rendered and associated requirements.

#### **Refund Policy:**

This refund policy applies when the Author terminates the agreement. The refund percentages are based on the date of cancellation relative to the agreement date:

#### **Within 10 Days of Agreement:**

A 75% refund of the total amount paid for standard services.

# AMARO GROUP

---

## PUBLISHING

A 50% refund of the amount paid for the Pre-Production Management Service (including concept development, etc.).

**Between 11 and 15 Days of Agreement:**

A 50% refund of the total amount paid for standard services.

A 25% refund of the amount paid for the Pre-Production Management Service.

**Between 16 and 30 Days of Agreement:**

A 25% refund of the total amount paid for standard services.

No refund (0%) for the Pre-Production Management Service.

**After 30 Days:**

No refunds are issued for any services if the agreement is terminated more than 30 days after the agreement date.

**One Year Clause:** If the Author does not authorize completion of the services within one year of receiving the agreement, the agreement becomes void, enforceable with a 30-day prior written notice from Amaro Group Publishing.

***Pre-Production Management Service Explained:*** *The Pre-Production Management Service is a comprehensive offering designed to prepare your manuscript for the publishing process. It includes concept development, planning, and other preparatory activities. This service aims to establish a strong foundation for your book, encompassing conceptual brainstorming, storyline structuring, character development, and preliminary content outlining. It provides an essential start to the journey of your book, ensuring that the concept is fully developed and ready for the next stages of production.*

# AMARO GROUP

---

## PUBLISHING

### **AMARO GROUP PUBLISHING RESERVATION**

Amaro Group Publishing reserves the right to decline or reassign any work that contains offensive material, libel, excessive graphic content, or any form of copyright infringement. In certain cases, works may be transferred to a different imprint within Amaro Group Publishing at the company's discretion.

### **DISTRIBUTION**

Amaro Group Publishing aims to facilitate on-demand distribution of the Work within 90 days following the manuscript submission. This timeline is subject to the constraints of the production process. Authors are advised against scheduling any promotional activities until they have received the final printed works. Please note that distribution limitations may apply depending on the specific publishing package chosen by the Author.

### **AUTHOR WARRANTIES**

The Author guarantees that they have the sole ownership and authority to publish the Work. They must ensure that the Work is original, lawful, and does not infringe upon any legal rights or laws.

### **TERMS OF SALE**

Authors are entitled to purchase copies of their Work as per the terms set by distribution channels. There is no mandatory purchase requirement for Authors.

# AMARO GROUP

---

## PUBLISHING

### **ROYALTIES**

Authors are entitled to 100% of the royalties from the sale of their Work, minus the costs of printing and any returns. These royalties are processed in accordance with the terms set by the distribution channels.

### **COVER DESIGN**

Amaro Group Publishing provides a single cover design service, taking into account the Author's suggestions where possible. The service includes up to three rounds of changes; any additional changes requested by the Author will incur a fee.

### **TEXT FORMAT**

The manuscript will be formatted in accordance with The Chicago Manual of Style guide. Requests for custom formatting will be considered and are subject to approval.

### **COACHING, RETREATS, AND DEVELOPMENT SERVICES**

In addition to publishing services, Amaro Group Publishing offers coaching, retreats, and other development services. These services are governed by their own specific terms and conditions, which may differ from the terms outlined in this agreement.

# AMARO GROUP

---

## PUBLISHING

### **MISCELLANEOUS**

Any changes to the text after the final manuscript submission are subject to change fees.

Similarly, changes to the cover design post-approval are subject to additional fees. The structure of these fees is subject to change without prior notice.

### **NOTICES**

All written communications to Amaro Group Publishing must be sent to 887 Johnnie Dodds Blvd, Suite 225, Mt Pleasant, SC 29464 via Certified Mail.

### **COMPLETE AGREEMENT**

This document represents the complete agreement between the parties involved. It supersedes all prior agreements and can only be modified through a written document signed by both parties.

### **LAW AND VENUE**

This agreement is governed by the laws of South Carolina. Any litigation related to this agreement shall be conducted in the courts of South Carolina.